INDIAN MOUNTAIN PROPERTY OWNERS' ASSOCIATION

Meeting Minutes
April 13, 2024
Location: Indian Mountain Community Center
Dial in number to attend via phone **1-805-706-4072**

Board members: President - Kathryn Abrahamson, Vice President - Brian Kocher, Treasurer - Chad Wilcox, Events Director - Jeremiah Davidson, Membership Coordinator - Jeanne Wells, Communications Director - Becca Wilhelm, Secretary - Shannon Graff
Absent:
Firewise Coordinator - William Graff
Guests: Roy Wells

Call to Order: 10:44 am by Kathryn Abrahamson

Agenda Changes/Approval:

April 2024 IMPOA BOD Meeting Minutes
MOTION: moved by Brian, seconded by Becca, passed

Minutes of previous meeting (BOD):

February 10 IMPOA BOD Meeting Agenda
MOTION:

- Tabled to allow for review

Secretary report: (*Shannon*)

- Secretary Role
  - Record keeping
    - Correspondence -document to track
    - Contracts
    - Insurance - coverage for us as board members and liability insurance with events
  - Board contact information
    - Board Contact Information
- Minutes and Google Drive
  - Login as director
  - Spend $200 to train Shannon on the website to post and maintain the minutes motioned Kathryn, Seconded by Brian and passed with no objection
- Merchandise - Printful
  - $1500 for samples
  - 20% profit
  - Stock here for 20% profit
  - Money for activities
  - Motion to approve $1500 be spent on merch for community center Becca motioned, brian Seconded and passed no objection

Treasurer report: (*Chad*)

- Quarter End financials
  - Income so far - memberships and donations
  - Merch conversation

- Donations $495 - do we need to separate when they are specified, why are we specifing in paypal? Add a notation that donations go toward chipping, fencing, activities, etc.
- Hardcopy documents

- No ability to print the form for sending checks for membership through mail or in-person; can we add a link
- Primary expenses - insurance
- Website
- Incoming slightly exceeded expenses this quarter
- Key to post office
- Debit card for IMPOA account
  - Who gets the number?
  - Only when board has approved purchase or has approval in the budget
- Mailchimp is still used
  - Still the same plugin
  - 5 year plan to move people to digital
  - Importing emails from other sources
  - Kathryn is still paying on personal card - transfer to IMPOA debit card
  - Will the website have this capability
  - Separate events mailings from community so if they unsubscribe they are still able to get what they want
- $1500 for Jackie's work - getting more calls due to inefficiency on board (calls about checks, chipping, etc) we need Jackie as administrative support. 2023 and 2024 Kathryn, brian passed

Events: (*Jeremiah*)

- Chili cookoff today - 5 contestants and 40 participants
  - Nextdoor APP only 10-15%
  - Email blasts - specific monthly event email
- weekly Nextdoor posts promoting the event, and one on the day before (4 posts total)
- monthly 'event's only' email blast
- Next event summer picnic
  - Better sound system and entertainment
- Dumpster day July 27th
  - Need to be strategic about placement, work with Pat
  - Use leftovers from picnic with
- Milling event Aug. 16, 17, 18
  - Up on website and liability release
  - $500 stipend for fuel and costs
- Metal detecting 2 events - these are popular

IMMD Report: (*Brian*)

- List of responsibilities
  - Document showing what each boards deal with responsibilities - this is what currently is happening

- Look at to see if this seems what should be moving forward
- Water augmentation
  - IMPOA gave money for the ISP
  - This should be an IMMD function

- Summary of IMMD
  - Bar star sold a lot of his cattle approx 700, brand inspector must check the cattle this may help or make the problem more evident
    - We have the number of the new owner if needed
    - Do we want to write a letter to the new owner
    - The cows have to be rounded up to inspect them. And the new owner is making this difficult.
  - Fencing - expensive to do other fencing
    - What if people don't want the fence?
      - Address board - can we put a gate in
  - Suggest new language on responsibilities to
    - Covenants and LUR's information
    - Indian Mountain Border Fencing
  - Ranchers are actively feeding the cattle and grazing them here
    - One resident has gotten pictures that have been sent to Colby
    - Damage complaints have to go to civil court
  - Pin this topic until we see what happens
  - Possibly create list of people who can fence them out
  - Maybe hire a cowboy to round them up
  - Separate fence meeting
  - Contribute to facilities and IMMD special projects
- FYI -
  - Publishing announcement for bids for fire mitigation - 165 acres
    - There will be communication to adjacent property owners
  - Updated website
    - No current minutes
    - Chipping program announcement
    - Checks not being deposited
    - Events not being advertised sufficiently
    - Fire protection website - not signed or updated
    - IMPOA clothing
    - Enrollment form not on the website
    - Balance sheet
    - IMPOA board (bios)
    - Budget on website
    - Have to click on logo to get back to homepage
    - Phase 2 on website
      - Links to 285 information
      - Weather links

Membership Report: (*Jeanne*)

- Cross reference membership report with email blast

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- Multiple email reminders
- 207 members paid
  - We will probably get a lot back
  - Cards are 56 cents to send out
  - We will have some left over, have some at the events with the bags
    - Nextdoor with QR code
    - Every newsletter has to have a link to the membership
    - Jefferson realty to give cards when people buy property
  - When will cards go out?

Firewise: *(Will Graff)*

- Update on Firewise communication about location (shape file maps)
  - Contact Todd he has run this up to national
  -
- Chipping - sorry late
  - Priority
  - Need chipping contractor
- Dumpster Day - scheduled
- Is IMMD physical property part of firewise - separate
- Email from Todd about the top of the Indian Mountain - Trent has this as well
- Communicating with Todd about the volunteer hours
- Grant cycle - need to have the grant signed, deadline maybe September? County and Fire Chief signatures
- Email from Kim about what needs to be done
- Long term goal - slash piles on other properties and how to get owner's motivated.

Communication: (*Becca and Jeanne*)

- Depositing membership checks
- Past meeting minutes
- Membership mailing
  - 207 paid members last year 663
  - Process for handling response from mailing
  - Label and stamp party
- Spring 2024 Newsletter for IMMD/IMPOA will be going out at the end of the month.
  - send articles to me by the 22nd
- Chipping communication - nextdoor, email, etc.
- Postings for Nextdoor and playing with the website to do things faster
  - Marque for what is going on this month

Community:

- Light pollution - IMPOA doesn't have any say, contact the county - submit complaint to county and the county will take action; try as neighbor first
- Marquee - will be replaced
- There are eye hooks to hang up banners for our events
-

Meeting adjourned at 12:41 by Kathryn .

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Next Meeting 5/11/2024 at 10:30am
Submitted by Shannon Graff, to BOD.